

SHARE

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION

Warrant/Voucher Information Sheet

574

VENDOR # [REDACTED]

DATE 08/16/2012

Payee

\$ 705.00



Fund / Agency

000 66500

Document Number

AP 00305559

B4R

COD3

B4RCOD3

State of New Mexico
Voucher Batch Report

BusinessUnit 66500 Department of Health
Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD
AsOfDate 08/13/2012

Voucher Number	Vchr Line	VchrLineDescr	Distr Account Line#	Account Description	Fund	VendorName	1099 Withhold	Accounting Period Year Month	PurchaseOrder Invoice Number	Total Amount
00305559	1	IS Meals & Lodging	1	542200 Employee I/S Meals & L	06101	MCGRATH BR-001		2013 08	0000091655 mcGrath, B 7.16-	705.00

Total For Voucher 705.00

FCD Audit Bureau
Hyndora

FINANCIAL CONTROL
DFA

2012 AUG 13 PM 2:37

RECEIVED

MO

FOR YOUR REVIEW

Thompson

AGENCY NAME New Mexico Department of Health

STATE OF NEW MEXICO
ITEMIZED SCHEDULE
OF TRAVEL EXPENSES

PAGE 2

DATE 7/16/12

AGENCY CODE 66500

VOUCHER NUMBER

00305559

NAME Brad McGrath

CAR LICENSE NUMBER GS222222

POST OF DUTY Roswell

PROPOSED (ADVANCE VOUCHER) ☐

SOCIAL SECURITY NUMBER

MODEL Ford

RESIDENCE Roswell

NORMAL WORK DAY 8am TO 5pm

YEAR 2011

ACTUAL (RECOUPMENT VOUCHER) ☒

CHARACTER OF EXPENDITURES

ENTER DESTINATION, NATURE, OF OFFICIAL BUSINESS, PARTY CONTACTED AND MISCELLANEOUS

ODOMETER READINGS

ENTER START AND FINISH

NO. OF MILES

MILEAGE

PER DIEM

MISCELLANEOUS

TOTALS

DATE 7/16/12

DEPARTURE 7:00am

ARRIVAL

Depart Roswell to Santa Fe to meet with Cabinet Secretary Overnight

135.00

✓

135.00

✓

135.00

✓

135.00

135.00

7/17/12

Overnight

Santa Fe rates apply*

135.00

✓

135.00

✓

135.00

✓

135.00

135.00

7/18/12

Overnight

Santa Fe rates apply*

135.00

✓

135.00

✓

135.00

✓

135.00

135.00

7/19/12

Overnight

Santa Fe rates apply*

135.00

✓

135.00

✓

135.00

✓

135.00

135.00

7/20/12

Overnight

Santa Fe rates apply*

135.00

✓

135.00

✓

135.00

✓

135.00

135.00

7/21/12

7:00pm

Depart Santa Fe to Roswell partial day per diem-12.0 hrs

30.00

✓

30.00

✓

30.00

✓

30.00

30.00

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL ☐

APPROVED RATES ☒

I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher.

Employee Signature

Date

TOTALS

✓ 705.00

✓ 705.00

Advance Amount @ 80%

Adjusted Reimbursement

I, Brad McGrath

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the Per Diem and Mileage Act.

do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the Per Diem and Mileage Act.

PAYEE SIGN HERE

☒

7/16/12

7/16/12

7/16/12

GENERATED BY DOH - ITEMIZED version 1.0.2

LAST MODIFIED ON: 08/07/2012 08:40

(1) DFA COPY

(2) ACCOUNTING COPY

(3) VENDOR REMITTANCE

(4) ORIGINATOR COPY

AUG 10 12 AM 11:37

Summary | **Invoice Information** | **Payments** | **Voucher Attributes** | **Error Summary**

Business Unit: 66500
 Voucher ID: 00305559
 Voucher Style: Regular




Invoice Number: mcGrath, B 7.16-7.21.12
 Invoice Date: 08/07/2012
 Total: 705.00

Vendor: MCGRATH, BRADLEY K
 OFFICE OF FACILITIES MANAGEMENT
 SANTA FE, NM 87502


*Pay Terms: [Pay Now](#) [Schedule Payments](#) **Saved**

Payment Information Find | View All First 1 of 1 Last

Scheduled Payment: 1

*Remit to: 
 Location: 001 
 *Address: 1 
 MCGRATH, BRADLEY K
 OFFICE OF FACILITIES MANAGEMENT
 1190 S ST FRANCIS DR SUITE N-3059
 SANTA FE, NM 87502

Gross Amount: 705.00 USD
 Discount: 0.00 USD ☐ Discount Denied
 Late Charge

Scheduled Due: 08/07/2012 
 Net Due: 08/07/2012
 Discount Due:
 Accounting Date:

Payment Method

*Bank: WFB10
 *Account: B
 *Method: CHK Check
 Message: 
 Message will appear on remittance advice.

Pay Group:
 *Handling: RE
 *Netting: N 
 Messages



Summary Invoice Information Payments Voucher Attributes Error Summary

Business Unit: 66500 Invoice Number: mcGrath, B 7.16-7.21.12
Voucher ID: 00305559 Invoice Date: 08/07/2012
Voucher Style: Regular Total: 705.00

Voucher Processing

☒ Post Voucher ☐ Close Voucher
☒ Revalue Voucher ☐ Delete Voucher

Accounting Instructions

*Accounting Template: STANDARD  Account At: Gross 

Match Action

*Status: Ready 
☐ Pay UnMatched Voucher

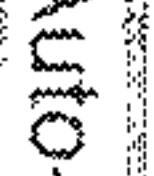
Transaction Currency

*Source: Tables  *Currency: USD  Rate Type: CRRNT  Exchange Rate: 1.00000000 

Voucher Approval

*Approval: Specify at this Level  Business Process: PROCESS_VOUCHERS 
Approval Rule Set: Payment Approval Rule Set 1 



Self Billing Invoice

*SBI Num Option: Group Vouchers (Auto-Nur  SBI Number:

Prepayment

Prepayment Reference:  ☒ Automatically Apply Prepayment ☐ Postpone Withholding

Letter of Credit

Letter of Credit ID:  

Tax Group

Saved

